



Day Camp

Please read this information packet to learn everything you need to know about Day Camp.

Philosophy of Woodward Copper

Camp Woodward is a premier lifestyle sports camp. Although Woodward places a high emphasis on progressive training techniques, **our main goal is for each participant to leave feeling like it was the best day of his or her life by providing guests with inspiration, the tools and unparalleled experiences that will fuel growth and build lifelong memories.** Our staff is trained to create a safe, fun and progressive learning environment for everyone who comes to Woodward Copper. A progressive learning environment is one that breaks learning down into basic, easily definable steps. These steps lead from the most basic trick all the way to the most difficult trick. It starts small and with the basics, but ends up with new and innovative tricks on the biggest features. It means learning how to spin in all four directions, how to flip around all axes, and grabbing with style through the maneuver. In essence, we are taking traditional gymnastics coaching techniques, such as soft landings, progressions and spotting, and modifying them to the needs of athletes involved in action sports.

August Day Camp is for 6-14 year olds of all ability levels and no previous sports experience required. Day camp is a week-long session August 7-11, 2017 and August 14-18, 2017. The programming is 9:00am – 4:00pm Monday through Friday. For only \$299, campers will be bouncing, jumping, tumbling and even skiing and riding their way around The Barn, our 19,400ft² indoor activity center! Activities will also be included in their day at no additional cost.

To register, you can call reservations at 970.441.9024 or you can go on our website under Summer Camp- August Day Camps or by clicking here: <http://www.woodwardcopper.com/summer-camp/rates-and-dates/august-day-camps.html>. Once registered, print and complete the attached packet and liability waiver and send in to office@woodwardcopper.com along with your child's immunization records and a doctor's note declaring your child has had a physical within the last 24 months and is physically able to participate in camp.

All documents and forms MUST be submitted prior to your campers' arrival in order for us to allow your camper to participate at camp.

Special Needs

In accordance with ADA, parents of campers with special needs must contact the Coach Supervisor at 970-968-2318 x27705 at least 5 business days in advance to determine what reasonable accommodations can be made to allow for the use of our programs or facilities.

Groups are determined by activity and discipline. Coaches will generate class lists of everyone in their group for whom they are responsible for. Campers are allowed to rotate to different activities throughout the day as long as they notify their coach.

Coaching Strategy

Our coaches are responsible for their camper's whereabouts and safety at all times. If the camper is misusing the equipment, challenging others, or do not have the right form, the coaches will pull them off to the side to instruct on how to stay safe.

One activity that is included in Day Camp is the Wrecktangle. This outdoor ninja obstacle challenge serves up nine different sections of unique and fun-filled challenges that encourage children in team building strategies along with group dynamics that can be applied to different kinds of relationships in their lives.

In addition to the Wrecktangle, all of our activities are structured so that participants learn how to show respect & care while growing in a social environment. Some of the activities are team driven while others are individually based to teach campers on to be self-motivated to achieve their goals at camp or in other challenges they face in life. Our coaching strategies support self-motivation in a safe, positive, and fun learning environment that encourages positive peer interaction along with mutual respect.

During any activity or throughout the day, if any child or participant needs individualized social or emotional intervention will be pulled aside for integrated problem solving among children specialists who understand social and moral development. The Leadership staff is qualified and certified child mental health specialists who are trained to intervene when needed with the goal of being positive and supportive to help all participants learn & grow in an experiential way.

Offsite/Field Trips

We do not go on any offsite or field trips or transport campers to/from camp. Parent's guardians are responsible for transportation to/from camp daily.

Program Cancellation

In the event our program will no longer be able to serve children, you will be notified via email from Copper Mountain's Public Relation Team in addition to a follow up phone call from the General Manager of Woodward.

Disciplinary Action

Woodward Copper does not tolerate behavioral issues or violation of the Big No's (see page 12 of packet). In the event of behavior issues, the following steps are taken:

- 1st infraction = verbal warning of the rule that was broken and why it is a problem
 - You will be notified at the end of day upon pick-up

- 2nd infraction = remove camper from activity for a specific amount of time or specific number of turns
 - You will be contacted
- 3rd infraction = out for the remainder of the day
 - You will be contacted and asked to pick up camper

Personal Belongings

On the first day each camper will be assigned to a cubby where they can stash their belongings. All cubbies will be labeled with the camper's name. Please note the cubbies do not lock so please do not send anything valuable with your camper. Send only what they need for the day.

Lunch

Day Camps are BYOL "Bring Your Own Lunch." Lunches must meet one third of your child's daily nutritional needs. Coaches are responsible for checking all lunches to ensure they are nutritional. If it is determined it is not, Woodward will provide pre-packaged nutritional meal. You can also send your camper with healthy snacks to eat between meals.

Visitors

All visitors are required to sign in and out at the Barn front desk which includes recording their name, the time in/out, reason for visit, and presenting a government issued photo ID.

Camper Withdrawal from Camp

If you wish to remove your camper from Woodward for whatever reason for the day or week, you must notify Woodward in writing via email at office@woodwardcopper.com or with a phone call to the Barn at 970-968-2318 x27701. In the event we are not notified, we will reach out to you inquiring if your camper is in good health and will be joining us that day.

Medication Distribution

Woodward Medication Policy: If your child has been prescribed medication(s) that they take between 9:00am-4:00pm, you must provide a signed doctor's note listing each medication prescribed to your camper with dosage, frequency, and reason for medication (see page 10 of packet). *All prescription medications must be kept in the original bottle or container with the original pharmacy label that lists: the child's name, prescribing practitioner's name, pharmacy name & telephone #, date the prescription was filled, expiration date of the medication, name of the medication, dosage, how often to give the medication, and the length of time the medication is to be given.*

Medication is stored in a locked storage container in the Medical Center at the Barn and is distributed by a trained Woodward staff.

Injuries, Illness, and Accidents

The most important thing that we strive for is try to prevent injuries from happening in the first place by knowing the limits of each camper. If an injury occurs, our staff is trained to remain calm, quickly assess the situation to determine if help is needed and when in doubt, get help from another coach, supervisor, or manager. When an injury happens, the staff is trained to close down the ramp, trampoline, or section where the camper is. This is to avoid too many unnecessary people around the injured camper.

A camp supervisor or manager will communicate with parents immediately after the injury/accident. If they are not readily available because they are still looking after the injured camper, a foreman will reach out to the emergency contact that their camper was injured with the facts they have gathered. If possible, a medical professional will contact them with more details.

Concussions should be treated with extra care. Medical doctors will determine what kinds of activities an injured camper can engage in, if any, after a head injury. We will only allow a camper to return to activity with the clearance from a licensed medical professional.

In the event of illness, our staff will separate the camper from activity and the other campers. Once the camper is as comfortable as possible, a supervisor or manager will reach out to the emergency contact listed in the campers' paperwork, notifying them of the illness.

In the event the camp can no longer serve children due to communicable illness, natural disaster, or other unforeseen circumstance, the parent/guardian will be notified in the form of an email and/or phone call.

Missing Camper Procedures

Coaches and counselors are supplied with a list of all campers in their group. The list includes the name, phone number, room number, coach/counselor, emergency phone number, and any medical conditions for each camper. The coaches and counselors maintain groups of average 8:1 ratio on average or less. This allows the leaders to learn names and roll call at every activity to ensure no one gets left behind.

In the event that a camper goes missing, the Barn is the primary meeting place for all campers since it is the hub for Day Camp. If a camper(s) goes missing, the supervisor is contacted immediately. Then, we will begin a search. We will gather more personnel from mountain operations and other departments if necessary. Copper Security, patrol, and mountain operations personnel know the Village and the mountain extremely well and can cover lots of ground. If necessary, they will involve Summit County Search and Rescue/Summit County Sheriff's Department.

As stated elsewhere, coaches and counselors are responsible for their group of campers at all times and can account for all campers when asked. Campers are not permitted to wander around Copper outside of the Barn. Therefore, it is incumbent upon the coaches and counselors to ask their campers to check-in with them whenever they leave the group, even if it is to go to the restroom or take a break.

Child Abuse Reporting

Under the "Child Protection Act of 1987" (C.R.S. 19-3-301) in the Colorado Children's Code, child care center workers are required to report suspected child abuse or neglect. The law at 19-3-304 states that if a child care worker has "reasonable cause to know or suspect that a child has been subjected to abuse or neglect or who has observed the child being subjected to circumstances or conditions which would reasonably result in abuse or neglect shall immediately report or cause a report to be made of such fact to the county department or local law enforcement agency."

"Abuse" or "child abuse or neglect" means an act or omission in one of the following categories which threatens the health or welfare of a child: skin bruising, bleeding, tissue swelling, or death; any case in which a child is subjected to sexual assault or molestation, sexual exploitation, or prostitution; any case in which a child is in need of services because the child's parents, legal guardian, or custodian fails to take the same actions to provide adequate food, clothing, shelter, medical care, or supervision that a prudent parent would take.

If at any time a staff member reasonably suspects child abuse, it is the responsibility of that staff member to report or to cause a report to be made of this suspicion to the local county department of social or human services at 1-844-264-5437 or the police department. It is not staff's role to investigate suspected abuse--only to report it. Persons who make a good faith report are immune from civil and criminal liability. Additionally, the law provides for the protection of the identity of the reporting party.

Natural Disaster

In the event of a natural disaster outside of a normal afternoon mountain thunderstorm, Woodward supervisors and management will notify local officials. Copper Mountain Resort's Public Relation team will be contacted by the management who will speak to the media and assist in reaching out to all campers' parents.

Barn Evacuation Plan

If a severe storm occurs while you are in the Barn, close all doors and windows. Gather inside buildings, away from windows and doors. Coaches will account for their campers and remain calm until the storm passes. They will radio or call a Supervisor or Manager to let him/her know that you're safe, where they are in the building and that you have everyone.

In the event the Barn needs to be evacuated, follow the Exit signs in a safe fashion to the nearest Exit. There are two Emergency Exits located on the West side of the Barn, one Emergency Exit on the East side, as well as the Main Entrance/Exit on the south side of the building. The Barn Foreperson or Crew will do a final sweep to make sure everyone is outside. Once outside the building continue moving in safe fashion to the designated

safety area located on the west side of the Barn. This designated safety area is directly outside of the Barn's western emergency exits and in front of the garbage garage. The coaches are responsible for ensuring they have their entire group at this meeting location. Once staff arrive at the designated safety area, they will call 911.

Driving Directions

From Denver: Hop on I-70 west and take the Copper Mountain exit # 195/Hwy 91. Stay in the right lane and drive over the freeway. Once you have taken the overpass take the first right on to Copper Rd. Just past your first stop sign (East Village), turn right into the Woodward Barn.

From Grand Junction: Hop on I-70 east and take the Copper Mountain exit # 195/Hwy 91. Turn right on Hwy 91 and take the first right on to Copper Rd. Just past your first stop sign (East Village), turn right into the Woodward Barn.

Parking

For **short term parking** the Parking spots directly in front of the Barn is for 10 minute drop-off only. If you plan to stay with your Day Camper until he/she meets up with his/her coach, please park to the northwest of the Athletic Club (turn right at stop sign past Barn & Athletic Club and immediately turn left into parking lot). There is a larger parking lot just past the stop sign after you pass the Barn called the Chapel Lot. It is on the left hand side of the street.

Check-In/Drop-Off

Once at Copper Mountain, participants will need to check-in at **The Woodward Barn** between 8:30am-9:00am. Day Campers will be assigned to a coach to determine goals, talk about the schedule, and get pumped. Please be on time and no early drop-off prior to 8:30am is permitted. If a camper is dropped off late, the front desk will notify the Barn Foreman, Supervisor, or Manager who will connect the camper with their group in the Barn.

Parent Pick-up

Pick-up is at the Barn at 4:00pm-5:00pm. Please be on-time and have a valid photo I.D. to pick up your Day Camper. In the event a camper is not picked up by 5:15pm or we have not heard from the parent/guardian, a Woodward Foreman, Supervisor, or Manager will reach out to the parent/guardian contact number(s) listed in the packet. If no contact has been made, they will reach out to the emergency contacts. If no contact has been made or the camper has not been picked up by 5:30pm, social services or the police department will be contacted.



Camp Forms

complete all forms in their entirety and email to office@woodwardcopper.com. All documents and forms MUST be submitted prior to your campers' arrival in order for us to allow your camper to participate at camp.

Camper First and Last Name: _____ **Date of Enrollment** _____

Enrolled in (circle one): **Week 1** August 7-11, 2017 **Week 2** August 14-18, 2017

Gender: Male Female **Age** _____ **DOB** _____

Parent/Guardian's First and Last Name:

Parent/Guardian's Mailing Address:

Parent/Guardian's Primary Phone Number: _____ **Work Phone Number:** _____

Work Address: _____

Email Address: *communication is primarily done through email. Please provide a valid email address that you frequently check*

Activities

Do you allow your camper to participate in all camp activities? Yes! No

If no, list activities you do not wish your camper participating in including those that are due to medical reasons

Signature Required:

If your child is under the age of 18 do you give them permission to check themselves in and out each day?
This also includes if your camper is 16 years old and has brought a personal vehicle to camp.

Signature Required:

Person(s) authorized to pick camper (first and last name): _____

Is there any person(s) NOT authorized to pick up camper (first and last name)? _____

NOTE: *a photo ID is required to pick your child up from camp. We will not release your camper to anyone other than whom we have written authorization (please do not write "mom and dad." If you need to switch the authorized person(s) or need to pick up your camper prior to end of day, please contact the Barn at 970-968-2318 x27701.*



Camper Medical Information Form

Per the Colorado Rules Regulating Licenses for Residential Camps, Woodward is required to have the following information on file. This information is kept in a secure area and will be destroyed at the duration of camp. Without this information, you child will not be able to participate in Summer Camp Activities.

Medical History

NEW Campers are required to obtain a physical examination by a licensed physician or qualified, licensed nurse practitioner within 24 months prior to camp. **Physical exam must be sent in with camper paperwork. This can be in the form of a note.**

IMMUNIZATION HISTORY Immunization record on the Certificate of Immunization or alternate approved immunization form supplied and approved by the Colorado Department of Public Health and Environment (CDPHE) must be sent in with camper paperwork: (If you are exempt from vaccinations, you must provide an exemption form stating this) _____

Describe any CHRONIC MEDICAL PROBLEMS INCLUDING PHYSICAL, MENTAL, OR PSYCHOLOGICAL CONDITIONS REQUIRING MEDICATION, TREATMENT, AND/OR SPECIAL RESTRICTIONS OR PRE-EXISTING INJURIES, RECENT SURGERIES or additional medical information. Please include how recent, details of condition or injury, treatment so far, any activity restrictions. Camper should have clearance note by provider addressing participation status. If you have any significant past medical treatment, please include. (use back if needed): _____

List any known ALLERGIES (drugs, food, environmental): _____
DIETARY restrictions: _____

Child's physician Name: _____
Child's physician Address: _____
Child's physician Telephone: _____

Child's dentist Name: _____
Child's dentist Address: _____
Child's dentist Telephone: _____

Child's Hospital of choice: _____

Emergency Contact Information *Any names added below are assuming responsibility for the child in the event of an emergency.*

Primary

Name: _____ Relationship: _____ Phone # _____

Address: _____

Special Instructions on how to be reached during the duration your child is at camp: _____

Secondary

Name: _____ Relationship: _____ Phone # _____

Address: _____

Special Instructions on how to be reached during the duration your child is at camp: _____

MEDICATION ADMINISTRATION IN CAMP

The parent/guardian of _____ ask that Woodward Copper camp staff give the following medication _____
(child's name)
(name of medicine and dosage)

at _____ to my child, according to the Health Care Provider's signed instructions below.
(time(s))

- Program agrees to administer medication prescribed by a licensed health care provider.
- It is the parent/guardian's responsibility to provide the medication.
- The parent agrees to pick up expired or unused medication within one week of notification by staff or give consent for medication to be properly disposed of if not picked up.
- The only medication a camper can keep with them is an inhaler, epi-pen, or any other medication for diabetes. This must be accompanied with a doctor's note stating approval for self-carry.

Prescription Medication: must be in its original container with the name of medication, name of camper, dosage, frequency, condition being treated, physician's signature, and DEA number.

By signing this document, I give permission for my child's health care provider to share information about the administration of this medication with the camp nurse staff delegated to administer medication.

Parent/Legal Guardian's Name Parent/Legal Guardian's Signature Date

Work/Cell Phone Home Phone

HEALTH CARE PROVIDER AUTHORIZATION TO ADMINISTER MEDICATION AT CAMP

Child's name: _____ DOB: _____

Medication: _____

Dosage: _____ Route: _____

To be given at the following time(s): _____

Special Instructions: _____

Purpose of Medication: _____

Starting Date: _____ Ending Date: _____

Signature of Health Care Provider with Prescriptive Authority License Number

Phone Number Date

Woodward Medication Policy: If your child has been prescribed medication(s), you must provide a signed doctor's note listing each medication prescribed to your camper with dosage, frequency, and reason for medication. All medication prescribed to camper, must accompany your child to camp. If your child will not be taking their medication while at camp, there must be a note from the provider approving the discontinued use of medication while at camp. *All prescription medications must be kept in the original bottle or container with the original pharmacy label that lists: the child's name, prescribing practitioner's name, pharmacy name & telephone #, date the prescription was filled, expiration date of the medication, name of the medication, dosage, how often to give the medication, and the length of time the medication is to be given.*



Over the Counter Medication Administration Release Form

I, _____, hereby give permission for Woodward Copper to administer over-the-counter medications to _____ for any of the following symptoms if the nurse deems it necessary (not all may apply to your child):

- | | |
|----------------------------------------------------------------------|----------------------------------|
| Headache | Allergy |
| Upset Stomach | Muscle Pain |
| Menstrual Cramps | Poison Ivy |
| Cough/Cold | Sore Throat |
| Diarrhea | Minor Scrapes/Cuts/Bruises/Burns |
| Constipation | Low Blood Sugar |
| Sunburn (<i>Rocky Mountain Sunscreen -Oxybenzone Free- SPF 30</i>) | |

I understand that it is up to the discretion of the camp nurse whether medication will be administered. By signing this form, I acknowledge that Woodward Copper, its employees and agents shall incur no liability as a result of any injury sustained by the student from any reaction to any medication, unless the injury is the result of negligence or misconduct on behalf of the camp or its employees. I shall hold harmless the camp and its employees against any claims made for any reaction to any medication or the administration of such medication unless the reaction is due to negligence or misconduct on behalf of the camp or its employees.

Parent/Guardian Name

Telephone

Parent/Guardian Signature

Date

For religious or other reasons, you can opt out of signing this form. However, please be sure to sign the liability waiver on page 10 of this packet.



Day Camp Big No's Agreement (zero tolerance policy)

1. No to the use and/or possession of alcohol, drugs, tobacco, any other illegal or inappropriate substance, hazardous or combustible materials and items including but not limited to weapons or any kinds, firearms, knives, mace, lighters, matches, candles, fireworks, incense, etc. Any items that are found will be confiscated and result in calls to parents/legal guardians and appropriate law enforcement officials (if warranted).
2. No fighting, aggressive, threatening or bullying behavior, or harassment of any sort (including sexual harassment, i.e., unwanted advances toward other campers, employees, or Copper Mountain Resort guests).
3. No leaving camp boundaries (Woodward Barn). This includes going into off limits buildings, stepping foot on the Summit Stage or going anywhere without permission from a Camp Manager or Camp Supervisor. There is also no hitchhiking within or outside of camp boundaries.
4. No stealing. Any items that are found will be confiscated and result in calls to parents and appropriate law enforcement officials (if warranted).
5. No graffiti or vandalism of any kind.
6. NO swearing or offensive language

Bad behavior by a camper will result in the following:

- 1st infraction = verbal warning of the rule that was broken and why it is a problem
 - Parent/guardian will be notified at the end of day upon pick-up
- 2nd infraction = sit the person out for a specific amount of time or specific number of turns
 - Parent/guardian will be contacted
- 3rd infraction = out for the day
 - Parent/guardian will be contacted and asked to pick up camper

Violation of any of the Big No's above:

- The parent/guardian will be contact immediately and asked to pick up their camper for the remainder of the week
- This will be at their own expense with no refund

This Big No's agreement must be signed by a camper 18 years or older, or if the camper is under the age of 18 by a parent or legal guardian 18 years or older.

Accepted and Agreed this _____ day of _____, 20____.

Print Name of Camp Participant

Signature of Camp Participant

____/____/____
Date of Birth

Print Name of Parent/Legal Guardian of Minor Camper

Signature of Parent/Legal Guardian of Minor Camper



I have received and read the policies & procedures in the document. By signing below, I agree to follow, accept the conditions of, and give authorization and approval for the activities described in the policies and procedures outlined in this packet.

Parent/Guardian Name

Parent/Guardian Signature

Date

For questions or concerns about our policies, procedures, or programming, please contact the Woodward Copper Barn at 888-350-1544 or email office@woodwardcopper.com.

Woodward Copper has a Child Care License for Residential Camps through the State of Colorado.

If at any time for any reason, you would like to make a complaint to the government about the child care that Woodward Copper provides, you can go online at <http://www.coloradoofficeofearlychildhood.com/#!/complaint-filing-instructions/c1zat>.